

# WREIC 2019 Exhibitor Application

Email your completed form to  
Annette Landes at [allandes@csdb.org](mailto:allandes@csdb.org)

## Contact Information

Contact Name:

Contact Title:

Contact Email:

Contact Phone:

## Business Information

Business Name:

Business Website:

Business Address:

Business Email:

Business Phone:

## Brief Description

**Full Description** of Business, Product(s), Service(s). This will be included on the WREIC.org website to promote your business. If you would like more space, you may email your full description.

Please check this box if you would like WIFI and electricity. This can be purchased for an additional \$65. Details regarding the purchase of these services will be included once your request had been accepted.

## Arrangements

The exhibitor fee is \$125 and includes (i) one 8' draped table and two chairs near the restaurants and main sessions to provide traffic; (ii) acknowledgment in the program materials as an official supporter of the 2019 Western Regional Early Intervention Conference; (iii) verbal "thank you" acknowledgment before each morning main session; and (iv) time built into the conference schedule to allow conference participants to visit exhibitors. Exhibits may be set up by 7:45 a.m. Wednesday 9/11 for pre-conference through Thursday 9/12 with take-down after 6:00 pm when the Social Hour and optional Round Table Discussions end.

Exhibitors are welcome to have items for sale for participants to purchase and take with them. Participants are excited to bring new items back to their early childhood settings, and we find that your table will be more popular and lucrative if you have items to purchase. Please stock your table with many copies of brochures, catalogs, and other promotional items.

## Process

The host committee will review all applications for Exhibitors. When approved you will be notified by email which will include an invoice for payment due within 30 days. Additional information regarding payment for Wi-Fi and electricity will be included.